ADIKAVI NANNAYA UNIVERSITY:: RAJAMAHENDRAVARAM
ANDHRA PRADESH

Office of the Dean
College Development Council

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No.AKNU/CDC/Student Transfers-Breakup Study/Circular /2023-24/06   Date: 17.06.2023

To
The Principals of All Affiliated colleges,
Adikavi Nannaya University,
Rajamahendravaram.

CIRCULAR

Sub: AKNU – CDC – Schedule of Student Transfers/Break of Studies for the A.Y. 2023-24 – Reg.
Ref : Note orders of Vice-Chancellor dt.16.06.2023.

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Students who have studied either in one of the semesters from 1 to 5 for (UG/LLB) / in one of the semesters from 1to 3for (PG/Education courses) / in one of the semesters from 1 to 9 semesters for (B.A.LLB) seeking transfers based on valid reasons from one college to another college to continue their studies and students those who discontinued due to inevitable situations and circumstances are willing to continue their studies from the academic year 2023-24 are hereby informed to get permission from CDC section of Adikavi Nannaya University by applying on prescribed proforma available in University website, paying fee as detailed below along with Xerox copies of all marks lists duly attested by the Principal.

Fee details:

S.No.	Nature of Studies	Courses	
		U.G.	PG /Education/LAW/B.Tech.
1	Transfer within University Jurisdiction without break	Rs.900/-	Rs.2750/-
2	Transfer from other University without break	Rs.1300/-	Rs.3850/-
3	Break of study within University Jurisdiction	Rs.1300/-	Rs.1650/-
4	Break of study from other University	Rs.2000/-	Rs.3850/-
5	Transfer Fee with break in studies	Rs.2000/-	Rs.3850/-
6	Group Change (Only for PG)	Rs.2500/-	

- **B.Tech.**- Break of Study is applicable for AKNU Students only.

(DD to be in favor of: **Registrar, Adikavi Nannaya University, Rajamahendravaram**) Availability of Applications in AKNU Website, (https://aknu.edu.in/cdc.php) and CDC Office : **17.06.2023**

    a) Receiving of transfer/breakup application from   : 17.06.2023
    b) Last date for submission of transfer/breakup application without fine : 31.07.2023
    c) Last date for submission of transfer/breakup application with fine of **Rs. 1000/-** : 31.08.2023

Applications received after **31.08.2023** will not be considered under any circumstances.

Fee once paid will not be refunded under any circumstances and also not adjusted to any account.
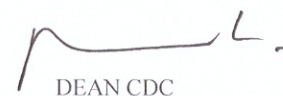
Transfer once granted will not be changed.

Applications duly filled in and signed by both the principals should be submitted by the student himself/herself only either in person or by registered post to: Dean, CDC section, Adikavi Nannaya University, Rajamahendravaram.

LOCAL TRANSFERS ARE NOT PERMITTED.

* The readmission is to be within the stipulated period as per UGC guidelines (i.e., UGC DO No.F. 12-1/2015 (CCP-II) dated 15th October 2015) for completing the course i.e., course period +2 years for all the courses.

Note: The Principals kindly don't send student applications after due date.

DEAN CDC

No. ANUR/LS/Guidelines for Re-admissions/2019   July 19, 2019

PROCEEDINGS OF THE VICE-CHANCELLOR

Sub: - ANUR – LS- Guidelines for Re-admissions/Breakup Study – Approved - Orders – Issued - Reg.

Ref: Minutes of the meeting of the committee constituted for preparation of guidelines for Re-admissions/Breakup studies held on 4th July 2019.

Read: Note orders of the Vice-Chancellor dated: 15.07.2019

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ORDER:

     With reference to the above, the Vice-Chancellor has approved the **Guidelines for Re- admission/Breakup Study** prepared by the constituted committee members.

1. Prof. P Suresh Varma, Rector – Chairman
2. Prof. S Teki, Registrar – Member
3. Dr. A Matta Reddy, Dean, Examinations- Member
4. Dr. M Kamala Kumari, Dean, CDC – Member
5. Sri S Linga Reddy, Controller of Examinations – Member
6. Prof. Y Srinivasa Rao, Dean, Academic Affairs – Convener
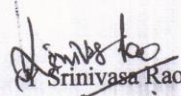
Guidelines for Readmission

1. The candidate who was detained earlier under old scheme of curriculum (i.e., year-wise or semester-wise) and seeking readmission/ admission on transfer shall be admitted under NEWLY revised curriculum of semester scheme only. The student so admitted shall have to appear and pass the papers which are not studied, as decided by the Legal cell of the University.

2. The candidate who was detained for not putting up required percentage of attendance (i.e., 75%) in a particular semester/year is however eligible to seek readmission in the same semester.

3. The student who has put up required % of attendance and not applied for the examinations or not appeared for any of the papers is also eligible to seek readmission in the same semester.

4. The student after completing a year/semester who did not continue his studies in the next immediate year/semester on personal/health grounds but desired to continue the studies after a short break is also eligible to continue his/her study by getting readmission.

5. The student who after completing a year of the course but taken TC to join some other course and, come back to continue the earlier course is also eligible for readmission.

6. The student is eligible for readmission on break-up for one time only, with a maximum period of break-up for two years.

7. The eligible student should apply through the concerned principal of the college to the **Dean-CDC** for readmission well in advance as per the schedule released by the university, for getting admission as well as for getting exemption of papers or extra papers to be passed **in the beginning of academic year/semester** with all marks lists, fee, TC, NOC letters from both the principals, etc.,.

8. The readmission is to be within the stipulated period as per UGC guidelines (i.e., UGC DO No.F.12-1/2015 (CPP-II) dated 15th October 2015) for completing the course i.e., **course period +2 years** for all the courses.

9. Rule for promotion: For getting promotion from one semester to next higher semester, the student has to undergo a regular course of study of that particular semester and registered for examination for that semester and also should appear at least one paper in that semester end examinations.

10. In case of extra papers to be written by the readmitted/lateral-entry students as per the equivalency order, the semester end exam marks obtained may be scaled up according to maximum marks, since the internal marks would not be available in those respective papers.

(P Srinivasa Rao)
Dean, Academic Affairs

To
The Committee Members
The Dean, CDC for necessary action
Copy to:
All the Principals of University Constituent Colleges for information
All the Special Officers of PG Campuses (KKD/TPG) for information
All the Principals of Affiliated Colleges through website for information
The Controller of Examinations
PA to Registrar
PA to Rector
PS to VC
OOF

Webmaster.

ADIKAVI NANNAYA UNIVERSITY
RAJAMAHENDRAVARAM

No.ANUR/ Exams /Re-admission guidelines/Circular/1   Date: 06.06.2023

CIRCULAR

Sub:-AKNU- Re-admission guidelines- Clarification - Issued - Reg
Ref:-1. Proc No. ANUR/LS/Guidelines for Re-admissions/2019, dated: 19.07.2019
    2. Recommendations of the Committee dated: 02.06.2023
Read:- Orders of the Vice-Chancellor dated 05.06.2023

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Greetings from Adikavi Nannaya University

Vide reference cited,University issued guidelines for Re-admissions .Clarification on

rule number 9 of above guidelines is as follows;

1. *It is clarified that Semester end examination means Theory or Practical examinations*

2. *Any student who have registered and attended at least one paper of either Theory or*

   Practical will become eligible for promotion to next Semester

3. *This clarification is in consonance with other guidelines for Re-admission.*

REGISTRAR

To
All the Principals of affiliated Colleges
All the Principals of University Constituent Colleges
The Controller of examinations, AKNU
The Dean, Examinations, AKNU
The Dean, Academic Affairs, AKNU
The Dean, CDC, AKNU
PS to VC
PA to Registrar, OOF